

**Minutes of AAAE Northeast Chapter
Business Meeting
April 22, 2007
4:00 P.M. – 5:20 P.M.**

Attendees: See Attached List

Welcome and Opening Comments to Attendees: President Brad Penrod promptly called the meeting to order at 4:00 P.M. and welcomed those in attendance. President Penrod conveyed the news of the recent passing of Sue Nowak, Bob Nowak's wife, who worked so diligently each year to design a memorable spouse's program for those attending the Annual Snow Symposium in Buffalo. Information was provided regarding calling hours and, after a brief discussion, it was decided that the Chapter would make a donation to the Buffalo Hospice in Sue's name.

Past President's Report: Past President Tom Rafter announced that this year's Past President's meeting would be held in Atlantic City, New Jersey on May 10 & 11, 2007. He went on to state that there will be notification in July regarding the chapter's nominating committee and that members are encouraged to get involved. As a reminder, officers must be accredited members or candidates who are actively in the process of pursuing their accreditation. National Board Member Alex Kashani suggested that the Chapter might wish to consider a specific mailing or "blast" e-mail at the appropriate time regarding the nominating committee and the nominating process.

Vice President's Report: Vice President Bill Hopper gave an overview of the recent Chapter Officers meeting held on March 24 & 25, 2007 in Alexandria, Virginia. The topics discussed included: 1.) The Airport Alliance of AAAE and ACI in terms of their federal lobbying efforts and the recent split. ACI is now using contract lobbyists while AAAE continues with the Association's staff lobbyists; 2.) A Security briefing which basically pointed to many more changes in the works; 3.) Federal Reauthorization and the posturing that continues to evolve in Congress; 4.) AAAE President Elaine Robert's interest in developing an understanding of Accreditation incentives that are currently offered in regard to the AAE process; 5.) Information pertaining to Lowell Pratt who will be retiring in May and will remain on the Executive Committee as a non-voting member; 6.) Chapter officers from all Chapters agreed to have a meeting at the National Airports Conference to be held in Tucson, Arizona, September 9 - 12, 2007; 7.) A discussion of member payment for Chapter functions such as conferences, training, etc. in an effort to streamline the entire process; 8.) A discussion regarding conference scheduling and ways to minimize potential timing conflicts between National and Chapter meetings; 9.) The co-ordination of function sponsorships. National AAAE is pursuing as many corporate sponsors as possible through a "one-rate" concept. The Chapters would like to know which sponsors are agreeing with this so as to have the benefit of that information when the same firms are approached by the Chapters for regional sponsorships. All of the

April 22, 2007

Chapters were concerned with this and would like this information from National AAAE.

Treasurer's Report: Treasurer Marshall Stevens reviewed a balance sheet dated April 19, 2007 with total current assets totaling \$228,619.69. The increase in assets was attributable to the Manchester conference. Marshall went on to report that his projection of current outstanding dues is approximately the same as his estimate of current expenses, each being in the range of \$10,000 to \$15,000. Leo "Buddy" Comeau motioned to accept the Treasurer's report; Bryan Corbett seconded the motion which was favorably voted upon by all members present.

Secretary's Report: Secretary Steve Korta reminded those in attendance that minutes from the two meetings held in Manchester, NH during the 2006 annual NEC conference were available and ready for acceptance subject to the addition of the signature pages reflecting those who had attended plus the two resolutions that were favorably voted upon during the meetings. Upon the motion of Leo "Buddy" Comeau and a second by Bryan Corbett the minutes were voted upon and accepted with the additions as noted.

Executive Secretary's Report: Executive Secretary Dick Williams reported that the Chapter's membership stands at 525 members and includes 25 honorary members. There are approximately 41 accredited members in the chapter. Currently 294 members have outstanding dues. He is currently working on cleaning up the membership information in order to assure its accuracy.

Executive Secretary Williams commented on and led a discussion about the Chapter's exhibit booth, its age and its wear and tear. Upon conclusion of the discussion it was agreed that Dick would obtain proposals for a new booth and, upon gaining the concurrence of President Brad Penrod, he was authorized to secure a replacement. The current booth will be left in Buffalo for Chapter use at future Snow Symposiums. The new booth should be on hand at this summer's AAAE National Conference in Washington, D.C.

Executive Secretary Williams reminded those present that he welcomes news at any time for use in the Chapter newsletter. Stories about specific airports are always of particular interest to our members.

It was further noted by Dick that next year's annual meeting will mark the 50th Anniversary of the Chapter. As such he is leading an initiative to produce a book reflecting upon the history of the Northeast Chapter.

National Board Update: National Board Member Alex Kashani gave an overview of the ever-changing highlights regarding the Federal reauthorization process currently

April 22, 2007

underway in Washington: Possible AIP shortages based upon needs of \$3.8 Billion with proposed funding of only \$2.7 Billion; PFC levels of \$4.50, \$6.00 or \$7.50 with or without possible ties to the Consumer Price Index; added Security requirements including possible 100% screening of all airport employees and a new SIDA II program; These and more are among the considerations being reviewed.

National Nominating Committee: President Brad Penrod led a discussion that addressed National AAAE President Elaine Roberts' recent e-mail proposing changes to accommodate members in transition due to things such as health issues, retirement, job (employer) changes, and, in general, issues of the real world we currently live in. Specifically, given a pending possible change of employer, those present agreed that it is our full intent to continue supporting NEC member John Duval as he moves into the position of Second Vice Chairman. We will also raise Mark Brewer's name to the National Nominating Committee for advancement as future opportunities present themselves.

National Board Member Steve Adams discussed the facts and challenges of the nominating process. The policy change being proposed will afford a grace period to members in transition.

Subsequent to discussion, on a motion of Alex Kashani as seconded by Bryan Corbett, those in attendance voted their clear desire to support John Duval in his current transitional endeavors and to further support Mark Brewer for consideration of any vacancy and/or opportunity for advancement through the national chairs.

The Chapter restated its support for Alex Kashani in his position on the Board.

President Brad Penrod made a motion, seconded by Alex Kashani, to support Past President Tom Rafter for consideration as an "At Large" member of the National Board.

Board of Examiners: No report was given at this meeting.

Committee Reports:

- * **Academic Relations:** The committee has identified all colleges and universities in our region that offer aviation programs and contacts have been established for each. Committee members will be working with advisors to inform them of the benefits of student membership in the Chapter. The committee's full report will be retained in the Chapter record's and made available to anyone wishing to review it.

It was noted that the Chapter currently has 12 AAE candidates in the process of attaining accreditation. Reportedly 6 of these are taking advantage of the new qualification alternatives that have been adopted.

April 22, 2007

Page 4

- * **Annual Conference:** Complete information for the Annual Conference is available on the AAAE website.
- * **ARFF Conference:** This year's conference is scheduled for September 24 - 28, 2007.
- * **Balchen/Post Awards:** Dick Williams indicated that the awards for this year are ready and that the plaques have been prepared.
- * **Corporate Relations:** Debra Wright and Paul McDonough, with the support of committee members, are continuing their efforts.
- * **IASS:** Tom Long reported that all was going well with this year's Symposium and that a total of 350 individuals were expected to be registered before the symposium concludes.
- * **Membership Services:** There was no report from this committee.
- * **Large Hub Winter Workshop:** It was noted that Bob Junge will be available to take over for John Duval as Chair, if necessary, at this year's workshop. The dates of the workshop are June 24 - 26, 2007. It is being held in Salt Lake City, Utah.
- * **Scholarship & Grants:** Three grants were awarded for individuals to Attend this symposium. Chairperson Theresia Schatz provided a detailed written report outlining all of the Scholarships and Grants that have been awarded thus far this year. The full report will be retained in the Chapter record's and made available to anyone wishing to review it.
- * **Site Selection:** The process to identify a Conference hotel for the 2008 Philadelphia, PA Conference is under way. Bryan Corbett gave a report on the many variables that are being addressed as the process moves forward. The 2009 Conference will be held in Baltimore, MD. A site has not yet been selected for the 2010 conference.
- * **Web Site:** There was no report on this topic.

Funding Actions: President Brad Penrod reviewed a series of proposed funding actions to be undertaken this year. Upon a motion of Al Graser and a second by Wayne Pennell and as voted upon favorably by those in attendance, the funding levels were approved for this year with slight modification to two categories. The final levels as voted are:

April 22, 2007

AAAE Scholarship Fund	\$ 5,000
AAAE Endowment Fund	5,000
AAAE ALA	10,000
NAC Event Sponsorship	5,000 Opening Session, Mark Brewer/10 th Ann R. Hoyt's passing
Approved NEC Scholarship Level	15,000
Investment/NEC Scholarship Fund	55,000
Proposed Individual Conference Award*	2,000 Drawing at NEC Annual for any NEC or AAAE event
Proposed Corporate Conference Award*	2,000 Drawing at NEC Annual for corporate member for NEC Snow Symposium or Annual Conference
Proposed 2008 NEC Annual Corp Event	10,000
50 th Anniversary Gift	15,000 Bound history of Chapter
Total Proposed Funding	124,000

* Annual funding to be reviewed by the Executive Committee.

New Business: President Brad Penrod sought and received concurrence to explore protected investment strategies that might be available to the Chapter. We will also be looking at combined services to improve efficiencies and handling in the areas of Web pages, bank accounts and conference registrations, perhaps within an overall umbrella having individual capabilities for both the Snow Symposium and the NEC.

Adjournment: 5:20 P.M. motion by President Brad Penrod; Second by Dick Williams.
All in favor.

Northeast Chapter / American Association of Airport Executives
 Business Meeting
 Sunday, April 22, 2007; 4:00-5:00 pm
 Buffalo, New York

Name	Representing	E-mail
Al Corciser	Port Authority NYNJ	acorciser@panynj.gov
Alex Kushan	MWA	Alex.Kushan@mwaa.com
Tom Rafter	ALY	trafter@SSTA.COM
Buddy	MASSPORT	L.Comeau@massport.com
Dave Edwards	RIAC	d.edwards@PVDAIRPORT.COM
Bill Lander	Bangor Int Airport	Blander@FlyBangor.com
BRYAN CORBETT	MASSPORT - LOGAN	bcORBETT@MASSPORT.COM
GARY KOGUT	OSAKOTA TRUCK	gkogut@OJHTRUCK.COM
Diane Stewart	MMA-BWI	dstewart@BWIairport.com
TOM LONG	Pittsburgh Intl	tlong@pittairport.com
Bill Hopper	PSM	b.hopper@geneseeva.org
Marshall Stevens	Floyd Bennett Memorial Airport	airports@warrencountyva.com
Bob Penrod	AAEA	bpennrod@pittairport.com
STEVE ADAMS	MHT	SADAMS@FLYMANCHESTER.COM
STEVE KOSTA	BRADLEY INTL	STEVE.KOSTA@BRADLEY-CT.US
DICK WILLIAMS		