

**Minutes of AAAE Northeast Chapter
Business Meeting
April 23, 2006
9:00 a.m. – 10:15 a.m.
San Diego, CA**

Welcome and Opening Comments to Members and Guests: President Tom Rafter called the meeting to order. President Rafter thanked all for attending the NEC meeting and welcomed all to San Diego. President Rafter commented that he expects the IASS that is starting this same date will be a great success given the conference being an Equipment Year and having all equipment under roof at the Buffalo Convention Center.

President Rafter advised all that the revised NEC by-laws allowing corporate members of the NEC voting privileges on issues as identified by the NEC President was approved by the National BOD and will be presented to the full AAAE Business meeting for approval.

Richard Horstman motioned that the NEC's annual contribution of \$15,000.00 in total to the AAAE Scholarship, Endowment, and NAC Funds be approved. John Duval seconded the motion; all members present voted in favor, motion passed.

Past President's Report: Past President, Kevin Dillon reported the Past President meeting is scheduled for May 19-20, 2006.

Topics of discussion are expected to include the changes in the accreditation program, the NEC Nominating Committee notice.

Vice President's Report: Vice President, Brad Penrod reported on the AAAE Chapter Officer's Meeting held in Washington D.C. on March 18 and 19. Discussions included the proposed AAAE Accreditation revisions, efforts related to FAA and TSA funding matters, the expanded role of the AAAE in security clearing house that is expected to support other modes of transportation.

Treasurer's Report: Brad Penrod reported a positive balance sheet and that Bill Hopper has had discussions with the Chapter's Accountant on establishing an audit of the Chapter's financial status and practice.

Secretary's Report: Minutes from the Business Meetings in Newport RI on August 28 and 30, 2005 were reviewed. Alex Kashani made a motion to accept, and was seconded by Steve Adams; all members present voted in favor, motion passed.

Executive Secretary's Report: On behalf of Executive Secretary, Dick Williams, Kevin Dillon reported on memberships of approximately 223 paid members out 543 members.

National Executive Board Update:

Alexi Kashani reported on the ALA efforts between AAAE and ACI-NA and FAA reauthorization efforts. DHS issues include funding potential for in-line EDS systems, perimeter control and DHS response/involvement in incident management, and FDS authority related to the TSA hiring process, staffing responsibilities of exit lanes and the Registered Travel Consortium effort. The FAA IG Audit on surplus land related to noise impacted areas is being finalized. Additionally, the BOD and BOE have put a great deal of time and effort into the proposed revisions to the AAE process.

Jeannie Olivier, Kevin Dillon and Bill Barkhauer all commented on the great value and efforts placed into the updating of the AAE process. All mentioned the effort to increase the participation and awareness of the program was critical to the future success of the national organization and the NEC.

National Nominating Committee:

Steve Adams reported that Kevin Dillon has been nominated for the one at large BDO position and John Duval will be recommended for the National Secretary/Treasury.

Committee Reports:

Academic Relations—Bill Hopper’s report was provided. Jeannie Olivier invited all to the presentations from the students of the national Academic Relations Committee later in the Annual conference, and encouraged all to attend. Jeannie also thanked Bill Hopper for the Chapter’s effort to support such a valuable program.

- **Annual Conference** – Steve Adams provided an update on the upcoming conference in Manchester. All is proceeding on schedule for a great conference.
- **ARFF Conference** – Brad Penrod reported the NEC’s ARFF Basic and Advanced School is scheduled for September 18-22 Pittsburgh.
- **Balchen Post** – President Rafter reported the IASS starting today and winners will be announced on Wednesday.
- **Corporate Relations** – President Rafter again mentioned the voting rights to be given to corporate members at the discretion of the President.
- **IASS** – Alexi Kashani reported the IASS web page has been up and running and thanked the AAAE IT staff for the assistance they provided in the web page development. To date over 500 registrations have been received, and the process would be much smoother if the IASS were able to use on line credit card payment. President Rafter thanked Alexi for all his worked related to getting the IASS web page up and running.
- **Large Hub Winter Workshop** – John Duval this year’s workshop in MSP is July 23-26. The 2005 workshop returned over \$26,000.00 to the Chapter. Bill Barkhauer commented on the need to review and renew the NEC/AAAE agreement on future workshops.
- **Membership Services** – Kevin Dillon reported 543 total members with 14 new members since the NEC Annual.

- **Research and Development** – President Rafter reported that the Executive Committee has recommended that the R and D committee be discontinued.
- **Site Selection** –

ARFF Conference – ARFF selection for 2005 – 2007 with option years of 2008, and 2009 be made to Pittsburgh.

NEC Annual – 2007 in Pittsburgh August 4-8. 2008, multiple airports have expressed interest.
- **BOE** – Laurie Cullin reported that Tony Rudy from the Ithica Airport is the newest NEC AAE. Laurie also commented on the great efforts related to the updates to the AAE process and the goal of the BOE make sure the program remained current and would encourage more members to participate in the program.

New Business

It was recommended that the NEC invoice be revised to state “payment due 30 days from receipt” as a means of increasing payment participation. President Rafter will coordinate with Dick Williams.

John Duval briefly explained the Airport Cooperative Research Project that he is participating in. The group is allocated \$10 million from the FAA on an annual basis to address airport problem statements. The Group, made up of 7 airports, the FAA and Academia will review airport problem statements and distribute funding according to what issues address the widest possible participation. Should anyone have questions on the program Johan asked the contact him directly. President Rafter suggested that John get information to Dick Williams for the newsletter and Alex Kashani offered to update the Chapter web page with program information.

President Rafter asked for a motion to adjourn. Motion by Jeannie Olivier, second by Tim Edwards.

Northeast Chapter / American Association of Airport Executives
 Business Meeting
 Sunday, April 23, 2006
 San Diego, CA

Name	Representing	E-mail
Alex Kashani	MWAA	Alex.Kashani@MWAA.COM
Richard Jaworski	CT-DOT-Bu. of Airtct	richard.jaworski@po.state.ct.us
Steve KORTA	CT-DOT-BRADLEY INTL	Steve.KORTA@po.state.ct.us
Scott McInation	mmu	Scottm@mmuair.com
Tim Campbell	BWI	tcampbell@bwiairport.com
BERNIE DRURY	HBE	BIDRURY@aol.com
Tom Rafter	ACY	trafter@sjta.com
JOHN DUVAL	BOS	JDUVAL@MASSPORT.GOV
KEVIN DILLON	MHT	KDILLON@FLYMANCHESTER.COM
MIKE CHESTON	PEGASUS AVIATION	ucheston@cox.net
JEFF BARK	Portland maine	jbark@portlandjetport.gov
Steve Muench	PB Aviation	muench@pbworld.com
STEVE ADAMS	MHT	SADAMS@FLYMANCHESTER.COM
Richard Horstmann	URBIA	Rhorstmann@URBIAEngineering.com
TIM EDWARDS	SARAA	TEDWARDS@SARAA.ORG
Andrew Pomeroy	Ft. Lauderdale International Airport	apomeroy@ftlaud.org
Armer DeRothman	ADH + Associates	avir@safety@aol.com
MARK GALE	PHILA. INT'L AIRPORT	mark.gale@phl.org
Paul Erhard	L-3 Communications	paul.erhard@L-3.com

Northeast Chapter / American Association of Airport Executives
 Business Meeting
 Sunday, April 23, 2006
 San Diego, CA

Name	Representing	E-mail
Brian Leuch	MWAA	BRAN.LEUCH@MWAA.COM
Jeanne Olivier	PANYNJ	JOLIVIER@PANYNJ.GOV
JAP SCHULTES	PWM	J.SCHULTES@ATT.NET
JAP SCHULTES	PWM	
MARK BREWER	PIAL	mbrewer@pvdairport.com
Paul Louay	ARFF News	PAULARFF@aol.com
Raymond C. Villanueva	Vaughn College	REI88791097@yahoo
CHAD NIXON	M-J INC.	R.NIXON@mjal.com
STANLEY SOBO II	EMBRY-RIDDLE AERONAUTICAL UNIVERSITY	Stan soboii@hotmail.com
TERESIA SCHATZ	PIT/ALC	tschatz@panynj.gov
Laurie Cullen		Knip71665@hotmail.com
AL POLLARD	MAA	APOLLARD@DWEAERPORT.COM
Bruce Pennock	ACAA-PIT/ALC	bpennock@pitairport.com