



**President**

Leo V. Comeau, Jr., A.A.E.  
Worcester, Massachusetts

**Vice President**

Alfred J. Graser, A.A.E.  
New York, New York

**Treasurer**

Timothy J. Edwards, A.A.E.  
West Lebanon, New Hampshire

**Secretary**

Kevin A. Dillon, C.M.  
Manchester, New Hampshire

**Past President**

Jeanne M. Olivier, A.A.E.  
Newark, New Jersey

**AAAE Executive Committee**

William G. Barkhauer, A.A.E.  
Morristown, New Jersey

**AAAE Directors**

Robert L. Bogan, A.A.E.  
Morristown, New Jersey

Mark P. Brewer, A.A.E.  
Warwick, Rhode Island

**Chapter Directors**

Michael W. Bolton  
Chicopee, Massachusetts

Michael D. Campbell, A.A.E.  
Charlottetown, PEI, Canada

Barry J. Centini  
Wilkes Barre/Scranton, Pennsylvania

Bryan H. Corbett, A.A.E.  
Boston, Massachusetts

Jeanne M. Daley  
Marblehead, Massachusetts

Richard A. Horstmann, C.M.  
West Chester, Pennsylvania

Fred H. Jaeger, A.A. E  
Nantucket, Massachusetts

**Executive Secretary**

Richard J. Williams, A.A.E.  
e-mail: [ewr103@optonline.net](mailto:ewr103@optonline.net)

Northeast Chapter/AAAE  
Chapter Business Meeting  
Buffalo, New York  
April 28, 2002

President Buddy Comeau opened the meeting at 4:05 p.m. by recognizing Bill Barkhauer, who is now in the National Chairs.

**Past President's Report:**

Jeanne Olivier discussed the nomination process for the National Board of Directors. Jeanne recommended that we support Mark Brewer to be the Chapter nominee for a second term, and Alex Kashani for nomination to one of the National positions. Further, she recommended John Duval to be the Chapter selection for consideration to the National Chairs. Jeanne further discussed the need for Chapter members to participate on national committees. She highlighted her participation on the RTCA, which develops standards for access control. Jeanne will be representing the Port Authority of New York/New Jersey and she has asked Mark Brewer from the Rhode Island Airport Corporation to participate as well. Membership is open to anyone and involves travel once every six weeks to Washington. Jeanne will keep the Chapter informed of committee activities.

**On a motion by John Duval, seconded by Bob Bogan, it was unanimously voted to accept the nomination of Mark Brewer for Director.**

**On a motion made by Bill Barkhauer, seconded by Mark Brewer, it was unanimously voted to accept the nomination of Alex Kashani as National Director.**

**On a motion made by Bryan Corbett, seconded by Mark Brewer, it was unanimously voted to accept the nomination of John Duval for National Secretary/Treasurer.**

**Vice President's Report:**

Al Graser discussed the importance of the A.A.A.E. Legislative Grant. This money helps the A.A.A.E. Legislative Branch in their lobbying efforts. Al indicated that it is more important than ever that our lobbying efforts be increased considering all of the Federalization efforts related to security as well as the upcoming AIP

**On a motion made by Stephen Adams, seconded by John Duval, it was unanimously voted to approve a \$5,000 Legislative Grant to the National A.A.A.E. from NEC/AAAE funds.**

Al went on to discuss the positive feedback he has received regarding the A.S.O.S. courses being combined with the Snow Symposium. He pointed out however, the A.S.O.S. course should be limited to the basic course since it is more geared towards Snow Symposium attendees. Each course should have a sixty-person maximum and it is expected that we will meet that maximum next year because it will be an equipment year.

Al also discussed the importance of Airport people being on the A.A.A.E. national committee. He indicated that he will be stepping down this year from the Safety and Security Committee.

Al indicated there is concern about the A.A.A.E. National getting spread too thin. He asked that if members are not getting appropriate and timely responses from the National, it should be reported to Bill Barkhauer or himself.

### **Treasurer's Report:**

Tim Edwards reported on the Chapter finances.

**On a Motion made by Stephen Adams, seconded by Dick Williams, it was unanimously voted to accept and place on file the report as attached.**

### **Secretary's Report:**

Kevin Dillon reported that the minutes from the Chapter Business Meetings in Quebec on August 19 and August 21<sup>st</sup>, 2001, were available. Bob Bogan indicated that the minutes from the August 19<sup>th</sup> meeting regarding the Training and Outreach Committee needed to be amended indicating that the media session in conjunction with the Mass. Airport Manager's Association had been conducted. A copy of the minutes are attached.

**On a Motion made by Alex Kashani, seconded by Dick Williams it was unanimously voted to accept the minutes of August 19, 2001, and August 21, 2001, as amended.**

### **Executive Secretary's Report:**

Dick Williams discussed the newsletter. A recent edition just came out this week. Dick asked that members provide articles for future newsletters. He indicated that he will try to reach out to members when he thinks they may have something to contribute. He indicated the deadline for submission of articles for the next newsletter will be the early part of July of 2002.

Dick indicated that new membership directories are available. Anyone wishing a copy of the directory should contact him.

Dick reported on membership dues. He indicated that 428 members have been invoiced; 312 have paid so far. He asked that all members check to see if they have submitted their annual dues. He indicated that NEC/A.A.A.E. pins are available.

Dick reported on the Balchen Post Award submittals. He indicated that because of the strange winter (lack of snow) that the Northeast experienced, many major airports did not submit nominations. He did indicate however, that there were about six submittals in each category. The winners would be announced on Wednesday, at the awards luncheon.

Dick finished up by reporting that next years A.A.A.E. National Conference would be held in the last week of April 2003. He highlighted that the Snow Symposium would be held the 1<sup>st</sup> week of May 2003. The short timeframe between conferences could present many airport attendees with travel difficulties.

### **A.A.A.E. National Update:**

Buddy Comeau asked Bill Barkhauer to provide the Chapter with an overview of the A.A.A.E. National activities. Bill opened his discussion by thanking all of the members of the Chapter for their support, which ultimately led to his election into the National Chairs. Bill indicated that the tragic events of September 11<sup>th</sup> have certainly set the agenda for the National Committee. Bill discussed A.A.A.E. and the immediate response to the September 11<sup>th</sup> crisis. He indicated that A.A.A.E.'s Command Post was put in place very quickly and operated 24 hours per day for a two month period aiding greatly in the information flow between airports and the A.A.A.E. Bill indicated that he chaired a task force that reviewed the impact of September 11<sup>th</sup> on general aviation activities. He indicated that right now the TSA is more focused on commercial activities but expects their attention to turn to general aviation in the future. He thanked the many volunteers that served on the task force and indicated that their report will be discussed at the National Conference in Dallas.

Bill indicated that in the upcoming year, the A.A.A.E. focus will be on the FAA/AIP Reauthorization Bill. Considering the financial implications of security costs related to September 11<sup>th</sup>, this will be a very important subject.

Bill went on to discuss the accreditation process and noted that accreditation has increased on the national level. He believed that Chairman Koslosky's incentive program has helped to fuel this increase. Further, he indicated that putting to bed the rumor that the Management paper would be eliminated also got many candidates refocused on the accreditation process.

Bill also indicated that there have been A.A.A.E. financial concerns. The lack of travel, post September 11<sup>th</sup> has lead to a decrease in conference attendance. At the same time, September 11<sup>th</sup> has lead to an increase in requests for service from the National. This put an up front strain on finances following September, but at this point he indicated that A.A.A.E. finances are stabilized.

Lastly, Bill indicated that the A.A.A.E. was looking to hire a senior secret service/FBI type to work with National staff to help navigate through the myriad security issues. A.A.A.E. felt that it was important to have someone on the team who could relate to those "driving the security train".

### **National Board of Director's Update:**

Mark Brewer thanked all of the members for their support and looks forward to serving another two-year term.

Mark reported that the TSA is conducting pilot programs at four airports' to review various Explosive Detection System (EDS) and Explosive Trace Detection (ETD) Scenarios. Those four airports and the type of pilot program are as follows:

Norfolk = 100% ETD (Explosive Trace Detection)

Dallas/Love = A combination of ETD (Explosive Trace Detection) and EDS (Explosive Detection Systems)

Hagerstown = 100% ETD (Explosive Trace Detection)

Grand Rapids = 100% EDS (Explosive Detection Systems)

Mark indicated that the results of these pilot programs will most likely set the trend for EDS/ETD deployment at all other airports. Mark indicated that he has been serving on the Security Equipment Integrated Product Team (SEIPT). He offered himself as a resource because of his involvement with the SEIPT team.

### **National Board of Examiners :**

Barbara Patzner indicated that Kelly Fredericks from Erie International Airport in Erie, Pennsylvania, and Scott McMahon of Morristown Municipal Airport in Morristown, New Jersey are two new accredited members. Congratulations to both Kelly and Scott.

### **International Aviation Snow Symposium:**

Tom Long reported that there are 375 individuals registered for the Snow Symposium thus far. He said that the committee was looking to make 400 and that all was going well.

### **Academic Relations Committee:**

Bill Hopper reported on the Academic Relations Committee activities. He indicated that the committee is working with a number of colleges, in particular, SUNY, Farmingdale, and Daniel Webster College. He reported that job-shadowing opportunities are being explored.

### **ARFF School:**

There was no one available to provide a report on the ARFF School. President Buddy Comeau will follow up with Kent George.

### **Site Selection:**

Bryan Corbett reported that the approved sites for future Northeast Chapter Annual Conferences are as follows:

Atlantic City – 2002

Washington, D.C. – 2003

**On a Motion made by Bryan Corbett, seconded by Al Graser, it was unanimously voted to hold the 2004 Northeast Chapter Conference in Portland, Maine.**

Bryan further reported that there are two more years left on the agreement to hold the Snow Symposium in Buffalo. A decision needs to be made about the future. He indicated that a solicitation of other airports interest will be put out.

### **Corporate Relations :**

Jeanne Olivier indicated that Deb Wright, Chairman of the Corporate Relations Committee was unable to attend the meeting because she was traveling. Jeanne provided the report in her absence. A copy of the report is attached.

### **Membership Services:**

President Buddy Comeau indicated that he has nominated two people to serve as Co-Chairs of the Membership Services Committee. One individual will represent corporate membership while the other represents airport membership. Unfortunately, both committee chairmen were unable to attend the meeting.

## **Research and Development:**

George Legarretta reported that the Research and Development Committee covered a number of items during their committee meeting. These included de-icer performance, runway friction and future research and development for aviation security. They will be providing a review of these items at Monday's General Session #2. George indicated that the committee needs to make a decision whether or not they will hold another committee meeting at the SWIFT conference this year. Further, he indicated that future research and development meetings will be held on Monday or Tuesday during the Snow Symposium instead of Sunday as they have been in the past.

## **Scholarships and Grants:**

Bill Smith was unable to attend the committee meeting, however, he supplied a written report which is attached. Tim Edwards of Lebanon Airport provided a review of this report.

## **Annual Conference:**

President Buddy Comeau reported that there was a planning meeting for the Northeast Chapter Annual Conference on Feb. 2 & 3, 2002, in Atlantic City.

President Comeau discussed the progress of planning for the conference. All is going well.

President Comeau indicated that hotel rooms for the conference in Atlantic City this summer are at a premium. He advised all to book early.

## **National Nominating Committee:**

Stephen Adams was introduced as the National Nominating Committee Representative. Steve explained that every Chapter has one individual on this committee and went on to discuss the committee's role.

## **New Business:**

- Large Hub Winter Workshop:

John Duval, who is Chairman of this year's Large Hub Winter Workshop described the purpose of the conference. He indicated that the Chapter shares half of the profits with the National. John indicated that he will be working to ensure that the conference stays focused on Large Hub issues and does not go into areas normally covered by the Snow Symposium. Michael Crowe is the Snow Symposium member that sits on the Large Hub Winter Workshop Committee. One of his primary purposes is to make sure that there is no conflict between this conference and the Snow Symposium.

- President Buddy Comeau presented a resolution thanking the hotel staff of the Radisson Hotel for all of their work on behalf of the Snow Symposium. He suggested that a plaque be presented to the hotel staff.

**On a motion made by Al Graser, and seconded by Steve Adams, it was unanimously voted to pass the resolution as presented by President Buddy Comeau and to issue the plaque to hotel staff.**

- President Buddy Comeau discussed the status of Executive Emeritus Membership. President Comeau proposed that Paul Tozier be granted Executive Emeritus status.

**On a motion made by President Buddy Comeau, and seconded by Tom Ball, it was unanimously voted to award Executive Emeritus Membership status to Paul Tozier.**

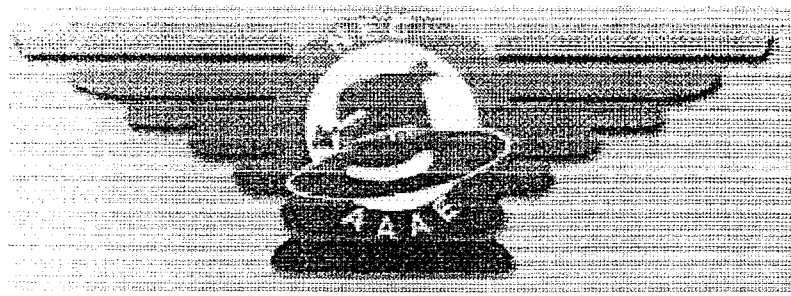
- Al Graser discussed the A.A.A.E. National Scholarship Fund and Endowment Fund. It was reported that the Chapter had previously voted \$5,000 to the Scholarship Fund and \$5,000 to the Endowment Fund.

**At 5:15 P.M., on a motion made by Jeanne Olivier, and seconded by Al Graser, it was voted to adjourn the April 28, 2002 Northeast Chapter/AAAE Business Meeting held in Buffalo, New York.**

A copy of the attendees list is attached.

Minutes respectfully submitted by,

Kevin Dillon, C.M.  
**NEC/AAAE Secretary**



## Scholarship and Grants Committee Report

NEC/AAAE Business meeting April 28, 2002

The committee only received two applications for the IASS Grant, one for the AAAE F. Russell Hoyt National Airports Conference Grant, and three for the Post Scholarship.

David Dinneen from Mansfield Municipal Airport was awarded the AAAE F. Russell Hoyt National Airports Conference Grant.

There are up to three Snow Symposium Grants that can be awarded each year. The applicants Michael Croteau from Manchester, NH and Monte Miller from Hagerstown Regional Airport in MD were awarded this years grants to attend this conference.

All three applicants for the Post Scholarship met the eligibility criteria. The Post Scholarship this year is awarded to Maia Saffell, from Princess Anne MD, Rahul Scudder and Freeda Mary Schdder from Hollywood FL. Maia attends the University of Maryland Eastern Shore campus. Rahul Scudder and Freeda Mary Schdder attend Emery Riddle Aeronautical University..

There were no applicants for the AAAE Annual Conference Grant, Accreditation Incentive Grant, or the Internship Grant. The Airport Professional Exchange Grant does not have a closing date and applications are always accepted for consideration.

The F. Russell Hoyt Grant for the NEC/AAAE conference has a due date of July 1. The AAAE Non Hub GA Airport Conference Grant has a due date of July 15. The AAAE F. Russell Hoyt National Airports Conference and ARFF School Grants have a due date of August 1.

***CORPORATE RELATIONS COMMITTEE NEC/AAAE***  
***April, 2002***

January/February/March 2002

Attended Conference Planning Meeting/Atlantic City

Determine Amount of Sponsorship Dollars Needed for 2002 Chapter Conference

Drafted Letter to Potential Sponsors

April 2002

Select First Quarter 2002 Corporate Spotlight

May 2002

Send Sponsorship Opportunity Letter To Vendors

Start Securing Sponsorships For Annual Conference Via Phone Calls

## Net Worth Report

As of 4/25/02

Acct	4/25/02 Balance
<b>ASSETS</b>	
Cash and Bank Accounts	
certificate of deposit-08239	7,627.99
certificate of deposit-08271	0.00
certificate of deposit-08284	0.00
Checking	63,537.95
Wiley Post Scholarship Savings	6,739.02
	<hr/>
<b>TOTAL Cash and Bank Accounts</b>	77,904.96
	<hr/>
<b>TOTAL ASSETS</b>	77,904.96
<b>LIABILITIES</b>	
	0.00
	<hr/>
<b>OVERALL TOTAL</b>	77,904.96
	<hr/> <hr/>

## SNOW SYMPOSIUM

## BUSINESS MEETING

4/28/2002

NAME

PHONE

KEVIN DILLON

(603) 624 6539

KDILLON@ci.MANCHESTER.NH.US

AL Graser

(718) 244 3501

agraser@PANYNJ.GOV

DICK WILLIAMS

(973) 728 6760

EWR103@OPTONLINE.NET

JOHN K. DUVAL

617-561-1618

JDUVAL@MASSPORT.COM

BILL BARKHAUER

973-538-6400

BillB@mmuair.com

BOB BOGAN

973-538-6400

BoBB@mmuair.com

Scott McMahon

"

ScottM@mmuair.com

STEVE ADAMS

603 624-6539

STADAMS@ci.MANCHESTER.NH.US

Alex Kashani

703-572-7159

Alex.Kashani@MWA.COM

MARK BREWER

401 737-4000

mbrewer@pvdairport.com

Brett Hopper

(603) 433-6534

b.hopper@peasedev.org

TOM LONG

412 472-3676

Tlong@pitairport.com

George I. Legarreta

202-267-8766

george.legarreta@faa.gov

JEANNE DALEY

716-677 4690

Jdaley@att.com

Barbara Patzner

781-869-8000

bpatzner@massport.com

John M. Keille

716 826 2019

Kurt Engelhardt

514 832 2551

kurt.engelhardt@clarient.com

Dennis Mistranu

416-315-4601

dionys.mistranu@clarient.com

ROBERT A. STONE

(716) 630-6020

ROBERT\_STONE@AOL.COM

Gary Tobin

(617) 561 1956

GTobin@Massport.com

Charlie Hostetter

(717) 691-3685

CHHLMH@aol.com

KELLY FREDERICKS

(814) 833-4258

KFredericks@ERIEAirport.org

BRYAN CORBETT

(617) 561-1917

BCORBETT@MASSPORT.COM

Tom Ball

(610) 417-2001

TBALL@ENTER.NET

Marshall Stevens

(518) 792-5995

gflap@capital.net