

Northeast Chapter/ American Association of Airport Executives

Minutes of Chapter Business Meeting Dallas, Texas May 19, 2002

President Leo Comeau called to order the Chapter Business Meeting that was held in conjunction with the national AAAE annual conference at 9am on May 19, 2002 in Dallas, Texas.

President's Report- Leo Comeau reported that Jerry Olsen, the in-coming Chair of the national AAAE is battling cancer and that his family is facing enormous medical bills. President Comeau proposed that the Chapter's Humanitarian Award be given to Jerry Olsen to help fund his medical expenses. A motion to this effect was unanimously approved.

During the course of the Business Meeting President Comeau formally presented to national AAAE staff the Chapter's donations to the national AAAE PAC, and the Scholarship fund. Spencer Dickerson and Todd Hauptli received our \$5,000 contribution to the national Political Action Committee, our \$5,000 contribution to the Scholarship Endowment, and our \$5,000 contribution to the Scholarship Fund.

Past President's Report – Jeanne Olivier encouraged members to apply for nomination to the Chapter's Executive Committee and Board of Directors and reviewed the major requirements for candidates for Chapter office. A written solicitation of nominations will be sent to all members prior to our annual conference. Jeanne also reported that due to member and Chapter funding constraints and scheduling difficulties there would not be a separate Past President's meeting this year, but that she would explore the possibility of a meeting at the annual conference.

Treasurer's Report – Tim Edwards reported the Chapter's net worth is \$73,500, with an estimated \$12,000 of accounts receivable from the ARFF School and from military registrations for the Snow Symposium. These receivables would increase the balance to \$85,000. He indicated he has not yet received an accounting on earnings from this year's Snow Symposium.

Secretary's Report- Minutes of the Chapter Business Meeting of April 28, 2002 were provided to attendees and a motion to approve the minutes was passed unanimously.

Executive Secretary's Report- Dick Williams called for articles from members for the Chapter newsletter and in particular, feature articles highlighting an individual member airport. He also reported that 314 out of 428 members had paid their dues for this year. A second notice to members for their dues will be sent out shortly. If a member does not

pay their dues by the time of the Chapter's annual conference their name will be deleted from the membership roster.

National Executive Committee Report- William Barkhauer reported that even though the events of September 11 have led to reduced travel and participation in conferences, etc. the AAAE national conference is well attended. He attributes this to the timely agenda of the conference. Meeting revenues for AAAE are down this year, but training systems sales are doing well. He reported that AAAE legislative staff are focusing on the TSA and security issues and funding reauthorization. He indicated that AAAE lobbying strategy is to not be confrontational but rather to pursue the airport agenda behind the scenes.

National Board of Director's Report- Mark Brewer discussed the EPA's interest in secondary containment around parked refueling vehicles. He reported that the TSA is considering tying AVSEC levels to the Homeland Defense threat levels.

National Examiner's Report- Barbara Patzner reported that Kelley Fredericks, Scott McMahon, and Michael Musca of the Northeast Region have recently received their accreditation. Two candidates are scheduled for oral exams in June, and there are two additional candidates from our Region in the accreditation process.

National Nominating Committee Representative's Report – Steve Adams reviewed our Chapter's intention to put forward John Duval as the Chapter's candidate for future national office.

Committee Reports-

Large Hub Winter Operations Conference – John Duval reported that the conference is scheduled for June 23-25 at the Hilton in Boston. So far there are 45 registrants, and all sponsorships have been filled. The conference agenda is currently in final draft form. President Comeau requested that John urge national AAAE to send us the financial report of the conference as quickly as possible after the conference.

International Aviation Snow Symposium- The committee report was presented by Leo Comeau. This year's Symposium had 385 attendees which was considered very good in light of reduced participation in such events following Sept. 11. The committee does not have a financial report yet for the conference but expects it by the June Snow Symposium committee meeting.

ARFF School – Brad Penrod reported that the ARFF School had 70 attendees. There was no report on the revenue from the school at this time. He indicated that there had been some changes to the school curriculum.

Annual Conference – Tom Rafter reported that the annual conference will be held August 17-21 in Atlantic City, NJ. Attendees may register on-line through the conference web

site. The allotted number of hotel rooms may already be booked up. Tom said there are still sponsorship and exhibitor opportunities available.

Scholarships and Grants – President Comeau presented the committee report (attached.) Three awards for the Post Scholarship, two grants for the Snow Symposium, and one grant for the National Airports Conference were noted.

Site Selection – President Comeau presented the committee report. Washington, DC will be our annual conference site for 2003 and Portland, Maine will host the conference in 2004. Sites for 2005, and 2006 will be solicited. Also, site selection for the ARFF School will begin as we exercise our option on the 1st extension year, and site selection for the Snow Symposium will be undertaken next year.

Academic Relations – William Hopper reported that SUNY Farmingdale may drop their aviation program. The committee has continued outreach efforts to Daniel Webster college students. The committee work on a brochure targeted to aviation students was suspended after Sept. 11, but that it would be resumed. President Comeau suggested that William invite some students to sit in on our annual conference for a one-day session for free.

New Business- President Comeau reported that there is a proposal on the national level to change the way Chapters sponsor the National Airports Conference. Currently the host Chapter contributes \$5,000 and the host site is rotated among Chapters. To reduce the periodic burden of this sponsorship it is proposed that each Chapter contribute \$1500 annually. President Comeau recommended that we agree to this new procedure. A motion was made for our Chapter to make this \$1500 annual contribution provided there is agreement among all six Chapters to do similarly, and that the process is committed to writing by AAAE. The motion was passed unanimously.

Fred Testa reported that ACI and AAAE have produced a letter to Congressional representatives calling for change in the legislatively mandated deadlines and process for screening all checked baggage. In essence the letter calls the current deadlines unrealistic and unattainable. While there is debate about whether the letter is worded strongly enough to be effective, airports have been encouraged to sign the letter and send it in. Some discussion followed about our Chapter supporting this letter. A motion was approved unanimously for President Comeau to sign it on behalf of the Chapter.

John Duval discussed that Jerry Olsen, the incoming Chair of AAAE, is very ill and is having great difficulty getting around. Traveling to AAAE events is very hard for him to do through regular public transportation. A motion was made to create a \$2,500 NEC Chapter fund for Jerry to attend any AAAE event he can by using private aircraft. A friendly amendment was accepted to modify the language of the motion as follows: A \$2,500 fund will be made available from NEC Chapter assets for Jerry Olsen, the incoming Chair of AAAE, to use for extraordinary transportation needs, should he request it. The motion was passed unanimously.

Armen DerHohannesian reported on the ARAC process. ARAC through its airport certification issues group has tasked the ARFF requirements working group with reviewing and making recommendations to adding, modifying, or deleting four primary issues under sub-part D of FAR Part 139:

- Airport ARFF index
- Airport staffing requirements
- ARFF response times
- Number of ARFF vehicles and amount of agent.

He will report to the Chapter on the working group's progress to the extent permitted under the ARAC process.

William Barkhauer encouraged members to respond to Jerry Olsen's recent letter soliciting participation on national committees.

John Duval reported that the national AAAE's Safety and Security committee will be reduced in scope and that a new committee called the Technical Services Committee will be formed to cover this portion of the work previously handled by the Safety and Security Committee. John Duval has been asked to chair this new committee.

There being no further business, a motion was made and unanimously passed to adjourn the Business Meeting.