



Founded 1958

NORTHEAST CHAPTER / American Association of Airport Executives

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NORTHEAST CHAPTER /AAAE CHAPTER BUSINESS MEETING BUFFALO, NY April 22, 2001

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Jeanne M. Olivier, A.A.E.
Newark, New Jersey

Vice President

Leo V. Comeau, Jr., A.A.E.
Boston, Massachusetts

Treasurer

Alfred J. Graser, A.A.E.
New York, New York

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West Lebanon, New Hampshire

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Washington, D.C.

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Morristown, New Jersey

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Chapter Directors

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Chicopee, Massachusetts

Michael D. Campbell, A.A.E.
Charlottetown, PEI, Canada

Barry Centini
Wilkes Barre/Scranton, Pennsylvania

Bryan Corbett, A.A.E.
Boston, Massachusetts

Jeanne Daley
Marblehead, Massachusetts

Richard A. Horstmann
Wilmington, Delaware

Fred H. Jaeger, A.A.E.
Nantucket, Massachusetts

Executive Secretary

Richard J. Williams, A.A.E.
e-mail: ewr103@warwick.net

Opening Remarks.

Jeanne opened the meeting at 4:01 p.m. She started the meeting by recognizing the loss of Bob Juliano who died on March 1, 2001. The membership observed a moment of silence in honor of Mr. Juliano.

Teakoe Coleman, Manager of Airport Training Programs for AAAE spoke to the membership regarding the ASOS program held in conjunction with the Snow Symposium. Teakoe Thanked the Chapter and noted that many members can't travel, so by offering ASOS at the Snow Symposium we can capture new attendees. Marshall Stevens stated that the ASOS was well received and beneficial.

Introduction of IASS European Grant Guests.

Jeanne thanked Bob Nowak and Bill Barkhauer for their efforts in bring the European guests to the conference. Bob was hoping to introduce the two Polish visitors to the membership, but they were not present at the meeting.

Secretary's Report.

The minutes from the August 20 & 22, 2000 Membership Meetings in Hershey, PA were distributed to the membership. A motion to approve the minutes was made by Earl Crouse and seconded by Bryan Corbett. The motion passed unanimously.

Treasurer's Report.

Al distributed a financial report showing the net worth of the Chapter through April 15, 2001 (\$116, 375.47), and cash flow from January 1, 2001 through April 15, 2001 (- \$11,117.01). Based upon the current expense budget, 2001 expenses could substantially exceed revenues. The membership discussed the concept of implementing a cash reserve policy to preserve Chapter assets. Al and Alex will have more to report regarding the cash reserve policy at the business meeting in New Orleans. A motion to accept the financial report was made by Bill Barkhauer and seconded by Barbara Patzner. The motion passed unanimously.

Executive Secretary's Report.

Dick reported that the dues is 60% collected. To date, 466 invoices have been sent and 277 payments have been received. As usual, the Balchen/Post winners will be announced at the awards luncheon Wednesday afternoon. Dick announced that the Chapter has made a \$100 donation to the Granby, CT volunteer fire department in honor of Bob Juliano who was a long time member of the department. Dick's e-mail address has changed and is now: ewr103@optonline.net.

Past President's Report.

Alex informed the membership that the Council of Past Presidents will be meeting in Annapolis, MD on June 7, 2001. As Past President, Alex has been appointed the Chair of the Chapter Nominating Committee.

Alex reported that Bill Barkhauer is currently a candidate for the AAAE national chairs. Jeanne asked for a motion to nominate Bill as the NEC representative for the National Chairs. The motion was made by Mark Brewer and seconded by JoAnn Reville. The motion passed unanimously.

Jeanne also mentioned that Steve Adams will be replacing Mark Brewer as the NEC representative to the Nominating Committee. Steve will bring Bill's nomination forward to the national committee.

Alex informed the membership that the NEC web site has received a face-lift and encouraged everyone to take a look. If anyone has any comments they should contact Alex. Jeanne asked everyone to recognize the "Discussion Forum" section of the web site and to participate as much as possible.

Vice President's Report.

Buddy reported that he attended the Chapter Presidents meeting held at AAAE headquarters in Alexandria, VA. The meeting was very informative as he got a chance to witness the inner workings of AAAE and to discuss issues with colleagues from other chapters..

President's Report.

Jeanne thanked Barbara Patzner and Bob Bogan for their outreach work with the Massachusetts Airport Managers Association. She also thanked Steve Adams and Tim Edwards for their outreach effort at the Maine Airport Managers Association Annual Conference. Jeanne also informed the membership that since the last meeting she has responded to the FAA request for comments on the proposed revision to Part 139 with a docket submission incorporating the comments of Chapter members.

Jeanne stated that the Research and Technology Sub Committee has been elevated to full committee status and that a report from the Committee Chair will follow later in this meeting.

Jeanne reported the Jerry Olsen, Second Vice Chair of AAAE has sent letters to congress supporting full funding for the FY 2002 AIP Program.

Jeanne discussed reducing the annual NEC contribution to the National Airport Defense Fund from \$12,000 to \$5,000. A motion to approve the \$5,000 contribution was made by Bryan Corbett and seconded by Bob Nowak. The motion passed unanimously.

National Director's Report.

Mark Brewer informed the membership that the FAA has presented a report regarding capacity at the 31 largest airports to the House Aviation Subcommittee. The National Board has also been concerned with the impact that the proposed US Airways – United merger will have on airports. Mark also noted that the Chapter President's are now invited to attend all National Board meetings. This is a change in policy designed to help the Chapters keep informed.

Regional Examiners Report.

Bob Bogan provided a report on the current status of the accreditation process. There has been very little progress due to log jam in written papers. Some have even been lost. Jeanne asked how many individuals are currently in the program. Bob responded the number is 63 with 8 currently eligible to take the oral. Jeanne issued a challenge to the accredited members present to help NEC members currently in the program complete the accreditation process. Bob will hook-up candidates with AAE's to help guide them through the program.

Committee Reports.

Academic Relations Committee. Bill Hopper reported that the committee is currently working to produce a brochure that will be mailed to the appropriate schools informing them of the services that are available through the Chapter.

Annual Conference Committee. Jeanne reported that the Committee held a meeting earlier that day and that the various aspects of conference planning are progressing nicely. Jacques has done a great job thus far organizing the program and Debra Wright is hard at work trying to get sponsorships for conference events.

ARFF Conference Committee. No committee representative were available. Buddy stated that ARFF site selection committee has selected Pittsburgh through 2002 and that Pittsburgh has an option for 2003 and 2004.

Balchen Post Awards Committee. Balchen selections as noted in the Executives Secretary's report. Dick also said that the oil painting to be displayed at the IASS was done by Balchen.

Corporate Relations Committee. Jeanne Daley has talked to Debra Wright and she seems to think that we are on target to reach our goal of \$87,000 in sponsorships for the NEC Annual Conference. So far we have collected \$19,000 in corporate sponsorships. Jeanne Olivier reminded corporate members that the Chapter will place corporate logos on the web site if the logo is properly transmitted to Alex.

International Aviation Snow Symposium Committee. Registration at this IASS will be over 500 and close to 550. The ASOS school was a success. 32 people attended.

Membership Services Committee. Kevin Dillon reported that his committee will continue to work to encourage membership from the Canadian airports. Membership has grown from 417 to 466. The committee is currently completing a major mailing to over 100 Canada and Northeast airports to encourage new membership.

Newsletter Committee. Steve Williams informed the membership that Creative Force has been hired to produce the upcoming newsletter. Steve provided a handout that compared the production costs of AAAE and Creative Force. AAAE costs are \$1,050 per issue compared to \$5,000 per issue when produced by Creative Force. Steve recommended that we try Creative Force for one more issue before we make a final decision on the newsletter.

Mark Brewer recommended that we should try to e-mail the newsletter to the membership similar to the AAAE Airport Report. Dick mentioned that less than half of the current membership have provided an e-mail address.

Jeanne asked the Newsletter Committee to look at other ways to trim the costs of production and to report back to the Executive Committee at the next meeting.

Nominating Committee. The following appointments have been made: National Board of Directors – Bob Bogan; National At-Large – Alex Kashani; Regional Examiners – Barbara Patzner, Alex Kashani, Bryan Corbett; National Chairs – Bill Barkhauer.

Research and Development Committee. Pam Phillips introduced the new committee. The Research and Technology Sub Committee has been elevated to full NEC committee status and has been expanded to serve the Chapter as a whole.

Scholarship and Grants Committee. Tim referenced a report submitted by Committee Chair, Bill Smith. There has not been a lot of activity since our last meeting in August. There were only two applications for Internship Grants and one application to attend the AAAE Annual Conference. No applications were received for this years Snow Symposium.

Site Selection Committee. Committee member was not present. No report.

Training and Outreach Report. Bob Bogan and Barbara Patzner conducted media training with the Massachusetts Airport Managers Association in Fitchburg, MA. There were a total of 11 attendees for day and a half long event. They hope to hold a second program prior to the NEC Annual Conference in August. Due to the time needed to cover all the material, the next program will last two full days.

New Business.

Jeanne commented that the Chapter will start giving out lapel pins to recognize the members of the various committees for their service to the Chapter.

Bob Nowak thanked Bill Barkhauer and Jeanne for their work in helping to bring the international guests to Buffalo.

Adjournment.

A motion to adjourn was made by Mark Brewer and seconded by Bill Barkhauer. The meeting adjourned at 5:30 p.m.

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SIGN-IN

CHAPTER BUSINESS MEETING

BUFFALO, NY

4-22-01

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BOB BOGAN	MORRISTOWN, NJ	973 538-6400
Barbara Atzner	Massport-Hansem Field	781-869-000
STEVE ADAMS	MANCHESTER AIRPORT	603 624-6539
KEVIN DILLON	MANCHESTER AIRPORT	603 624-6539
Stephen D. Williams	Republic Airport	031 752-7707
Marshall Stevens	Floyd Bennett Memorial Airport	(516) 792-5944
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