

Avports – Albany International Airport Invites Applications For Assistant Airport Manager

Avports seeks an Assistant Airport Manager for Albany International Airport (ALB). The Assistant Manager is responsible for the daily operation and administration of the Airport. The Assistant Manager is directly responsible for the Commercial Services and Curbside Security departments including determining and recommending personnel staff requirements and developing and submitting an annual budget. He or she coordinates airport construction, maintenance and associated work performed by Avports staff, along with Airport tenants, public utilities and contractors. The Assistant Manager assists the Airport Manager to develop improved management techniques, as well as assists with labor relation issues with collective bargaining groups and is responsible for employee relations. He or she also monitors for adherence to FAA regulations and Airport Authority policies and procedures, including OSHA and Airport Authority safety programs. He or she observes and inspects concessions to ensure compliance with the terms of concessionaire agreements and adherence to Avports and Airport Authority policies and procedures. The Assistant Manager stands in for the Airport Manager, Operation Manager and Maintenance Manager in their absence.

The Ideal Candidate

The Assistant Airport Manager will have a 4-year degree in Aviation Management or a related field, plus 5 years airport or aviation management experience with capability of assuming the role of Airport Manager within 6 months of employment. He or she will possess knowledge and experience in air carrier and general aviation airport operations to include knowledge of FAA Part 139, CFR 1540 and 1542 and other applicable FAA advisory circulars. The Assistant Manager must be able to perform assignments independently. He or she must demonstrate effective communication skills, both written and oral, and public relations skills. The Assistant Manager must be a leader, capable of aiding and training others.

Salary & Benefits

The salary range for this position is \$125,000 - \$130,000 and is accompanied by a generous compensation and benefits package. Relocation assistance is available. For instructions on how to apply, please [click here](#) to see the recruitment brochure, or visit the searches tab at www.adkexecutivesearch.com.

Filing Deadline: August 28, 2022